

SARUPATHAR COLLEGE LIBRARY, SARUPATHAR; GOLAGHAT-785601
Requisition Form for Purchase of Books

From
The Head, Dept. of _____

Through Librarian

To
The Principal,

The Following Books are Required for Class: _____ Semester: _____ Category: General / Reference/Major/ Generic Elective (Tick \surd One)

SL No.	Subject	Book Name	Author	Edition / Year	Publisher	No. of Copies Available	No. of Copies Required	Price Rs.	Total Amount	Reason for procurement of Books
1										
2										
3										
4										
5										
6										
7										
10										
11										
12										

Signature of Faculty:

Name:

Staff No:

Head of the Dept.

Librarian

Principal